Curriculum vitae

1. **Family name:** Bordun
2. **First names:** Nataliya
3. **Email:** nataliabordun@gmail.com
4. **Date of birth:** 01.10.1973
5. **Nationality:** Ukrainian
6. **Education:**

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| Institution, date | Degree(s) or Diploma(s) obtained: |
| Ukrainian Catholic University (UCU),Lviv, Ukraine2019- 2021 | [Clinical Psychology and cognitive behavioural therapy](http://cbt.ucu.edu.ua/). Master degree. |
| University of Notre Dame, Indiana, USA, 2014 | Visiting Scholar. Research area: Transformational Leadership.  |
| Ukrainian Catholic University,Lviv, Ukraine2003 -2004 | Non-profit Management, executive year certificate program.  |
| National University “Lviv Politekhnik”, Ukraine2002 – 2003 | Innovation in the social sphere. Year certificate program. |
| Lviv National University of I.Franko,Lviv, Ukraine1990 – 1995 | Mathematician. Teacher. Master’s degree. |

**Post-qualification training courses (latest)**

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| Institution, date | Certificate(s) or Diploma(s) obtained: |
| МIT Sloan School of Management, Presencing Institute«Leading From the Emerging Future». | MIT on-line course. 2023 -2024. |
| UICBT. Schema therapy course. Year Certificate program. | Certificate of Completion. 2022 |
| Consonance Therapy Institute, Warsaw, Poland. Dealing with acute trauma. 4 days training course.  | Certificate of Completion. 2022 |
| UICBT. CBT+ Basic CBT techniques for counselling and coaching.  | Certificate of completion, 2021. |
| Basics of psychological counseling in the method of positive psychotherapy, Ukrainian Institute of Positive Psychotherapy. 8 month training program. | Certificate of completion, 2020-2021  |
| The Effectiveness of Boards and the Governance Process/2021 | Coursera on-line course. Certificate.  |
| Center for educational and innovative technologies, UCU,Lviv,Ukraine/2020  | E-didactics and blended learning. 1,5 ECTS credits. |
| House of Europe EU Programme, Kyiv, Ukraine/2020 | Digital Lab for Trainers in Social Entrepreneurship. Certificate 3 month on-line program.  |
| Civil society. Dialogue for progress EU programm. Ukraine-Georgia-Moldova/2015 | Training of Trainers. Certificate 8 month program. |
| Lviv Business School, UCU,Lviv,Ukraine/2014 | The Art of Victory, Adrian Slywotzky author's course. Certificate 5 month course.  |
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1. **Language skills:** language level definition (1beginner-5 proficient)

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| --- | --- | --- | --- |
| Language | Reading | Speaking | Writing |
| Ukrainian (native) | 5 | 5 | 5 |
| English | 4 | 4 | 4 |
| Polish | 4 | 3 | 2 |

1. **Membership** **of professional bodies:**

The community of organizational development practitioners, Ukraine.

Ukrainian association CBT, Ukraine.

1. **Present positions:**

*Business trainer, consultant, facilitator.*

*Associate professor* of the Organizational development and management department, Ukrainian Catholic University (since 2012).

*Psychologist* at private practice (since 2020).

*Member* at the International Stewardship Board, L’Arche Int.

1. **Key qualifications:**
* Over 4 years of experience in psychological counseling
* Over 20 years of experience in working as trainer, lecturer, consultant, facilitator with Ukrainian CSOs;
* Experience in developing and implementing blended learning courses;
* Over 15 years’ experience in capacity building program design for non-profit sector;

A significant example: “Leading complexity” change management course with Dave Snowden; the Non-profit Management Executive Master Program at the Ukrainian catholic university (2010-today);

* Experience in governing global organizations;
* Notable knowledge of the civil society sector in Ukraine;
* Excellent communication skills by working with diverse teams with working experience for administrative, logistical and organizational project support;
* Participant/ speaker in various seminars, training, and conferences, either international and national level on a different issue of governance, management education, democracy building, development of charity, and social work.
1. **Professional** **experience**

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| **Date from - Date to** | **Location** | **Company& reference person (name & contact details)** | **Position** | **Description** |
| July,2023-August,2024 | Lviv | Malteser Relief Service in Ukraine/(Pavlo Titko, chairman of the Board, pavlo.titko@malteser.ua ) | External OD consulter | * review organizational structure and job descriptions,
* develop the performance evaluation system as well as staff capacity development and training plans,
* assist in the development of KPI for MSDL’s organizational development and a monitoring framework,
* assist in the development MSDL own policies and procedures.
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| March,2022- March,2024 | Lviv-Kyiv | Caritas Ukraine national office (Tetiana Stawnachy, president, tstawnychy@caritas.ua ) | *Organizational development coordinator* | * Providing ongoing supervisory support and assessments of local Caritas Ukraine organizations.
* Developing systems, methodologies, and guidelines for organizational growth, and assisting in implementing activity standards, policies, and procedures.
* Creating and executing projects to strengthen the network and enhance staff expertise.
* Collaborating with partners on projects supporting Caritas Ukraine's organizational development.
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| 2012 – now | Ukraine | Management and organizational development department;Social Pedagogy department UCU, of the [Ukrainian Catholic University](https://ucu.edu.ua/) (Lina Polykhata, the head of the department, polyhata@ucu.edu.ua, +38(067)956-86-22) | Associate professor | As a university professor, I develop courses, teach for master’s degree program, participate in seminars, conferences. Courses I teach:* Strategic management.
* Governance for Non-profit organization.
* Project management.
* Social entrepreneurship and social innovation.
* Transformational Leadership.
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| November, 2019 - now | Ukraine | Erasmus+ CBFY action “ProMovEnt”, 2019-2021. (Arsen Simonyan, ars\_simonyan@yahoo.com, project coordinator)  | National coordinator | Jointly responsible for carrying out the activities in accordance with the work programme and schedule. |
| November, 2009 – February 2020 | Ukraine | Institute of Leadership and Management of the [Ukrainian Catholic University](https://ucu.edu.ua/) (Bohdan Prakh, rector, oprach@ucu.edu.ua, +38(050) 430-60-35) | Founding Director  | As a team, we create open space of knowledge and opportunities for leaders of the not-for-profit sector in Ukraine to Grow - to Lead – to Transform. My responsibilities: * + Strategic planning and mission implementation
	+ To develop, motivate, and supervise the Institute's staff
	+ Directing total operations through programs and projects coordination; fiscal management; development and monitoring of budgets, marketing, and public relations.
	+ Responsible for resource management and fundraising.
	+ Public relation and international collaboration development.
	+ Strategy monitoring and evaluation.
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| July 2017 - now | France | L’Arche International, (Stacy Carney, international vice leader, stacy.cates-carney@larche.org) | Board member | As a member of the International Stewardship Board:•Regularly read, deliberate, and give an opinion on reports from the International Leaders.• Develop and approve policies and procedures to ensure compliance with matters of public interest, including the use of public funds and private donations within the Federation. • Approve dues formulae and the annual budget for the Federation. * Determine working conditions and remuneration of the International Leaders, by the International compensation policy.
* Appoint an auditor from the official register of auditors. Study and evaluate an annual audit report of the Federation.
* Work in different strategic workgroup such as new organizational strategy design, Leadership team regulation, and development, etc.
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| 2001 - today | Ukraine | Trainer, mentor, facilitator, and couch for CSO’s, local government, social entrepreneurs across Ukraine (Viktoria Fedotova, MartinClub, Dnipro, fedotova.martinclub@gmail.com, +38(099)191-15-15; Oksana Ruda, oksanaru@ukr.net, +38(095)594-56-59) |  | As a trainer, I:* To do pre-training needs assessment
* Design training for CSO’s in Ukraine based on the needs assessment
* Develop training materials
* Provide training and post-training assessment
* Provide follow-up assistance and guidance for training participants
* Moderate a decision-making process
* Facilitate strategic planning process
* Mentor NGO’s leaders and teams throughout their organizational development

Competence field: Organizational Development, Governance for CSOs, Strategic and operational management, result oriented Project management, Leadership and teambuilding, Monitoring & Evaluation, Report writing, Resource management, and Fundraising, NGO Governance, HR management and Volunteer management, Social entrepreneurship and fundraising.Work across Ukraine with organizations of varying size, the scale of impact, and work profile. In number: 32 training day for seven months in 2019, over 100 hours of mentorship.  |
| 2015 - 2019 | Ukraine | Educational Innovation Center Pro. Svit (Yulia Vasuliv, cofounder, yulia.vasyliv@gmail.com, +38(095)109-92-33) | Member of Advisory Board | My role as a member of Advisory Board was:* advise in matters relating to secondary education and program development
* provide a communication link between the organization and potential partners, clients and donors
* make recommendations which address identified educational and research needs of the organization
* promote the organizational mission, impact, activities
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| 2004 - 2010 | Ukraine | Lay leadership Center in Ukraine (Olha Zarichynska, funder, olia.zarichynska@gmail.com) | Deputy director | As a deputy director I:* + Develop, motivate, and supervise the staff
	+ Run operational management, including programs and projects coordination; fiscal management; development and monitoring of budgets, marketing, and public relations.
	+ Co-responsible for resource management and fundraising.
	+ In charge in public relation and international collaboration development.
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| 2001-2004 | Ukraine | Emaus Center, NGO (Zenia Kushpeta, zeniakushpeta@hotmail.com )  | Project manager | Manager of five workshops for mentally disabled people.* Operational management
* Team development
* Partnership development and local fundraising
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| 2001 - 2004 | Ukraine | [DIA, Hungary](https://i-dia.org)  | Coordinator in Ukraine | “Youth Service Central Europe-YSCE- network” program coordination:* Volunteer recruitments
* Program manager
* Partnership and PR strategy development
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| 1996 - 2004 | Ukraine | [Lviv Academic Gymnasium](https://www.facebook.com/lag.lviv/) | Teacher | * Teacher of arithmetic, algebra, and geometry
* Deputy director assistance for the educational process
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1. **Publications:**
* Social entrepreneurship. A teacher guides. Kornetsky A., Bordun N., Boyko O., Kleban Y., Gulevska-Chernysh A., Huss Family Printing House, 2019
* Valuable Fundamentals of the New Ukrainian School. Study the understanding of values in pedagogical practice among Ukrainian teachers. R.Savchynsky, N.Bordun, O.Matiychyk, Y.Vasyliv. Prostir osvitnih initsiatyv.2018.
* The effectiveness of non-commercial marketing in public organizations in Ukraine. N.Bordun, K.Pavlyk, Lviv,Spolom,2011.
* Successful fundraising campaigns, informational and methodical manual. N.Bordun. Lviv, Spolom, 2010.